

Our office is committed to providing you with the best possible care. In order to achieve this, we need your assistance and understanding of our financial policy.

Please be sure to bring your insurance card with you to every visit and let the receptionist know of any changes. Payment in full is due at the time of service unless we are contracted with your insurance company. If we have a contract with your insurance, it is required that we collect your co-payment upon check-in. If payment cannot be obtained at the time of service, our receptionist will gladly reschedule your appointment for a later date.

If we have a contract with your insurance, our billing department will submit the claim to your insurance. Please understand that some services may be non-covered by your insurance company, which means that you could be responsible for the whole charged amount. Some supplemental insurance plans may be billed as a courtesy, though it is your responsibility to follow through on the claim to ensure proper payment.

Many insurance plans, including Medicare, do not cover a routine eye exam (when no medical eye problem is known or suspected) or refraction (a measurements of the lens power necessary in prescribe glasses or other corrective lenses). If you have a separate vision plan that covers routine or annual eye examinations, please let us know. If not, we ask that you pay today for any non-covered services by your insurance. The range in our usual and customary fees for an eye exam is \$175.00-\$285.00. Refraction fees are \$45.00-\$85.00.

Account balance may incur a monthly finance charge if they are not paid promptly. We understand that temporary financial problems may affect timely payment of your account. If such problems do arise, we encourage you to contact our billing department at (831) 771-3900.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_